

St. Therese of Lisieux Primary School
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Catholic Maintained School
Co-educational

Enrolment No: 424
Admission No: 61
Principal: Mrs S McTaggart B.Ed.
M.Ed., PQH (NI)
Chair of Board of Governors:
Mrs S Barronwell

Respective Functions

The Board of Governors has drawn up the school's admissions criteria and has delegated to the principal its function and responsibility in relation to the application of the criteria and the admission of pupils to the school.

During the admissions procedure when applying the criteria punctual applications will be considered before late applications are considered. The application procedure opens on **7 January 2021 at 12 noon** (GMT) and an application submitted by the closing date of **29 January 2021 at 12 noon** (GMT) will be treated as a punctual application. An application received after 12 noon (GMT) on 29 January 2021 will be treated as a late application.

Priority will be given to children who will have attained compulsory school age at the time of their proposed admission, over those who will not have attained compulsory school age at the time of their proposed admission.

In selecting children for admission, children resident in Northern Ireland at the time of their proposed admission will be selected for admission to the school before any child not so resident.

Admissions Criteria

The Board of Governors of St Therese of Lisieux Primary School has drawn up the following criteria to be applied in the event of the number of children applying for admission in Year 1 being greater than the admission number set by the Department of Education. Children of compulsory school age who are:

1. Children living with their parents/guardians in Holy Family Parish who have siblings at the school. **(Indicate name and year group)**
2. Children living with their parents/guardians in Holy Family Parish in the area bounded by – Cavehill Road, northwards from, and including Evelyn Gardens. The areas bordered by Glenburn Park and Sunningdale Park to Kilcoole Park, Upper Cavehill Road, North Circular Road, all even numbers, odd numbers from 61 upwards: Antrim Road, odd numbers to Parkmount Road. The area bordered by Parkmount Road (Parkmount Road is not included), Lansdowne Park, Lansdowne Road, Fortwilliam Park, York Road (northside) to, but not including lower Skegoneill Avenue. The Upper Skegoneill area from, but excluding, Glanleam Drive northwards, bordered by and including Glandore Gardens and Evelyn Gardens. *(A map can be provided on request)*
3. Children whose parent(s)/guardians(s) are permanent members of the teaching or ancillary staff.
4. Children from other areas in Holy Family Parish.
5. Children from other areas who have sibling(s) in the school. **(Indicate name and year group)**
6. Children from other areas.

If at any stage, any of the above criteria is oversubscribed, decisions will be made on the proximity of parents'/guardians' home address to school address, as measured by the shortest walking distance from the child's home to the school as determined by Google Maps.

When considering which children should be selected for admission, the Board of Governors will only take into account information which is detailed on the application or provided directly to the school. Parents/Guardians

Admissions criteria for entry September 2021

should therefore ensure that all information pertaining to their child and relevant to the school's admissions criteria is stated on the application or provided directly to the first preference school. Examples of such information include whether the child has brothers/sisters attending the school.

All applications for admission to St Therese of Lisieux PS MUST be accompanied by a long birth certificate and proof of residence (eg Utility bill).

Due to the Covid 19 pandemic we are unable to invite parents to our usual Open Day. However, our Open Day presentation will be available on our website from 7 December 2020.

<https://www.stthereseoflisieux.co.uk/our-school/admissions-790/>

Duty to Verify

The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on any application.

If the requested evidence is not provided to the Board of Governors by the deadline given, this will result in the withdrawal of an offer of a place. Similarly, if information is supplied which appears to be false or misleading in any material way, the offer of a place will be withdrawn.

Waiting List Policy

Should a vacancy arise after the initial issue of places, 28 April 2021, those children of parents who made application prior to the 29 January 2021 deadline, will be given priority before any new/late applications. Places are allocated using the P1 application criteria. Your child's name will automatically be added to the list.

The school's Waiting List operates from 28 April 2021 until 31 August 2021. The school will contact you in writing if your child gains a place in the school by this method before the 31 August 2021. If you wish to be placed on the new waiting list from 1 September 2021 please contact the school.

P2 – P7 Admissions Criteria available from school.

Applications and Admissions to Primary 1		
Year	Total Applications	Total Admissions
2018/19	58	58
2019/20	73	63
2020/21	56	56